



commerce
undergraduate
society

Commerce Undergraduate Society – Confidentiality Agreement

In consideration of volunteer or employment position participating in the Commerce Undergraduate Society at the University of British Columbia (CUS), a subsidiary of the Alma Mater Society at the University of British Columbia, the Undersigned agrees as follows:

1. The Undersigned agrees that for and during the term of volunteer or employment position participating in the CUS, and thereafter as long as necessary to ensure confidentiality, any information, financial data (excluding audited financial reports), personal files of volunteers shall be considered and kept private and privileged records of the CUS.
2. Information shall not be divulged to any person, firm, corporation or other entity except on the direct authorization of the President, Vice-President External or CUS Board of Directors.
3. If the Undersigned is provided with computer access, the computer information accessed by the Undersigned is confidential and may not be shared with others.
4. Upon termination or ending of a volunteer or employment position, the Undersigned agrees that he or she will continue to treat the information as private and privileged and will not release any information to any person, firm, corporation or other entity, by written or verbal statements except upon direct written authority of the President, Vice-President External or CUS Board of Directors.
 - a. Failure to maintain information as private and privileged will be considered a breach of confidentiality. The CUS shall be entitled to an injunction by an academic or legal authority to enjoin and restrain disclosure of such information.
5. The Undersigned agrees to abide by the internal confidentiality procedures and protections regarding the access, dissemination, input and collection of confidential and private information with regard to data collection, records of the CUS, computer system, E-mail, Internet, facsimiles and other methods of transferring or recording information.
6. All information relating in any manner to the CUS's participants or organization, whether prepared by the Undersigned or otherwise coming into the Undersigned's possession, shall be the exclusive property of the CUS and shall be returned immediately to the CUS upon termination of the Undersigned's volunteer or employment position or upon the CUS's request at any time.
7. This agreement shall be governed by the discretionary policies of the Commerce Undergraduate Society.
8. If all or any portion of the provisions of this Agreement shall be declared invalid, illegal or unenforceable by laws applicable hereto, then the performance of the offending provision or provisions shall be excused by the parties and such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement.

The Undersigned has read and voluntarily signs the confidentiality agreement.

Signature of the Undersigned

Date

Signature of the Vice-President External

Date
